



भारत सरकार
Government of India
विद्युत मंत्रालय
Ministry of Power
पूर्वी क्षेत्रीय विद्युत समिति



Eastern Regional Power Committee
14, गोल्फ क्लब रोड, टॉलीगंज, कोलकाता-700033
14 Golf Club Road, Tollygunj, Kolkata-700033

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ISO : 9001-2015

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NO. ERPC/ OPERATION/2020/ 3572 - 3616

DATE: 12.08.2020

To,

As per list enclosed.

Sub: Notice for 170th Operation Coordination sub-Committee (OCC) meeting of ERPC.

Notice is hereby given that **170th OCC meeting** of ERPC will be held on **24th August, 2020 (Monday)** through **Microsoft Teams** online platform at **10:30 hrs.**

Meeting link will be forwarded through e-mail and message. You are requested to enter the participant name, designation and organization name while joining the meeting. A description on how to attend meetings through Microsoft Teams is given at **Annexure A** for ready reference. The following coordinator may be contacted for any assistance:

1. Saswat Ranjan Swain, Asst. Director-II, ERPC, Mob – 9337791451, E mail – saswatrj123@gmail.com

You are requested to kindly furnish your agenda points to ERPC secretariat positively by **17th Aug 2020**. The agenda will be uploaded on our website tentatively on **19th Aug 2020**.

- Prolonged outage of system elements as on last date.
- Status of Under Frequency Relay operation and healthiness certificate for UFRs for the month of July'20.
- Automatic Demand Management Scheme (ADMS) operation for the month of July'20.
- Certification of healthiness for SPS and Islanding schemes existing in the region for July'20.
- Feedback on shutdown programme approved by OCC during July'20.
- Important operational events like commissioning of new transmission elements, generating units etc. during July'20.
- Maximum and minimum voltages observed in important 400 KV substations during July'20.
- Programme of maintenance of generating stations/transmission lines/Equipment (above 220KV) for September'20.

Meeting on **Maintenance Programme of Transmission lines / Equipment** for **September 2020** will be conducted on **19th Aug 2020 (Wednesday)** through **Webex** online platform at **11:00 hrs.** All the transmission licensees and SLDCs are requested to participate in the meeting for detailed deliberation on Maintenance programme.

Your participation in the meeting is highly solicited.

Yours faithfully,

D.K. Bauri
SE (Operation)

LIST OF ADDRESSES:

1. CHIEF ENGINEER (TRANS., O&M), BSPTCL, PATNA, (FAX NO. 0612-2504557/2504937)
2. CHIEF ENGINEER (System Operation), BSPTCL, PATNA, (FAX NO. 0612-2504557/2504937)
3. CHIEF ENGINEER, TRANSMISSION (O&M), JUSNL, RANCHI (FAX NO.-0651-2490486/2490863)
4. CHIEF ENGINEER, TVNL, ROOM NO. 018/2, DORANDA, RANCHI - 834102 (FAX NO. 06544-225414)
5. CHIEF LOAD DISPATCHER, SLDC, OPTCL, BHUBANESWAR (FAX NO.0674-2748509)
6. CHIEF GENERAL MANAGER (O&M), OPTCL, BHUBANESWAR
7. SR. GENERAL MANAGER (PP), GRIDCO, JANPATH, BHUBANESWAR (0674-2547180)
8. DIRECTOR (OPERATION), IB TPS, AT/PO BANHARPALI, JHARSUGUDA, (FAX NO. 06645-222225/222230)
9. GENERAL MANAGER, TTPS, TALCHER, (FAX NO. 06760-243212)
10. SR. GENERAL MANAGER (ELECTRICAL), OHPC LTD., BHUBANESWAR, (FAX NO.0674-2542102)
11. CHIEF ENGINEER, CLD, WBSETCL, HOWRAH, (FAX NO. 033-26886232)
12. CHIEF ENGINEER, CENTRAL PLANNING WING, WBSETCL, SALT LAKE (FAX NO.: 033-23591955)
13. CHIEF ENGINEER (PTR), WBSIEDCL, SALT LAKE, KOLKATA (FAX:033-23345862)
14. CHIEF GENERAL MANAGER (OS), WBPDC, KOLKATA-98 (FAX NO. 033-23393286/2335-0516)
15. GM, KOLAGHAT TPS, WBPDC, KOLAGHAT (FAX NO.03228231280)
16. DGM (OPERATION), DPL, DURGAPUR, (FAX NO. 0343-2555052)
17. VICE PRESIDENT (SYS OPERATION), CESC, CHOWRINGHEE SQUARE, KOLKATA (FAX NO.033-22129871)
18. CHIEF ENGINEER, SLDC, DVC, HOWRAH, (FAX NO. 033-2688-5094)
19. ADDL.CHIEF ENGINEER, SLDC, POWER DEPT., GOVT. OF SIKKIM, GANGTOK, (FAX NO. 03592-228186/201148/202284)
20. EXECUTIVE DIRECTOR, ERLDC, POSOCO, KOLKATA, (FAX NO. 033-2423-5809)
21. GENERAL MANAGER, FSTPP, NTPC, FARAKKA, (FAX NO. 03512-224214/226085/226124)
22. GENERAL MANAGER , KhSTPP, NTPC, KAHALGAON (FAX NO.06429-226082)
23. GENERAL MANAGER, TSTPP, NTPC, TALCHER, (FAX NO. 06760-249053)
24. GENERAL MANAGER (OS), POWERGRID, ER-II, KOLKATA(Fax no: 033-23572827)
25. GENERAL MANAGER , POWERGRID, ER-I, PATNA, (FAX NO.0612-2531192)
26. GENERAL MANAGER (O&M), POWERGRID, ODISHA PROJECTS, SAHID NAGAR, BHUBANESWAR - 751 007
27. MANAGING DIRECTOR, DRUK GREEN POWER CORPORATION, P.O. BOX -1351, THIMPU, BHUTAN – WITH THE REQUEST TO DEPUTE ONE ENGINEER EACH FROM CHUKHA & KURICHHU HYDRO POWER STATION IN THE MEETING (FAX NO 00975- 2336411)
28. MANAGING DIRECTOR, BHUTAN POWER CORPORATION, P.O.BOX-580, THIMPU, BHUTAN (FAX NO. 00975-2333578)
29. CHIEF ENGINEER (O&M), TALA H.E.PROJECT, BHUTAN (FAX NO. 009752/324803)
30. EXECUTIVE DIRECTOR (O&M), NHPC, FARIDABAD (FAX No.:0129-2272413)
31. GENERAL MANAGER, TEESTA -V POWER STATION, NHPC, SINGTAM, EAST SIKKIM (FAX 03592 - 247377)
32. CHIEF ENGINEER, RANGIT POWER STATION, NHPC, P.O. RANGIT NAGAR, SOUTH SIKKIM (FAX NO.03595-259268)
33. SENIOR VICE PRESIDENT, PTC LTD., NBCC TOWERS, 15-BHIKAJI KAMA PLACE, NEW DELHI- 110066 (FAX NO. 011-41659504)
34. PLANT HEAD, ADHUNIK POWER & NATUARAL RESOURCES, JHARKHAND(FAX NO.: 0657-6628440)
35. AGM (OPERATION), MAITHON POWER LTD, DHANBAD (FAX: 08860004758)
36. CHIEF ELECTRICAL ENGINEER, EASTERN RAILWAY, KOLKATA-700 001 (FAX NO.: 033-22300446)
37. CHIEF ELECTRICAL ENGINEER, SOUTH EASTERN RAILWAY, KOLKATA-43 (FAX: 033-24391566)
38. DEPUTY DIRECTOR, EASTERN RPSO, SALT LAKE, KOLKATA- (FAX NO:033-23217075)
39. ASSOCIATE VICE PRESIDENT, GMR KEL, 29, SATYANAGAR, BHUBANESWAR-751007. (FAX NO: 0674-2572794)
40. GM (SO & COMML), NTPC VVNL, NEW DELHI-110033. Fax:011-24367021
41. AGM, DANS ENERGY PVT. LTD., GURGAON - 122 002, Fax: +91 124 4696 311
42. CHIEF CONSULTANT (O&M), TEESTA URJA LIMITED, NEW DELHI-110 001 (FAX:011-46529744)
43. PLANT HEAD, JITPL. (FAX:011-26139256-65)
44. DIRECTOR (NPC), CEA, NRPC BUILDING, KATWARIA SARAI, NEW DELHI- 110016
45. DGM (OS), HALDIA ENERGY LIMITED, BARIK BHAWAN, KOKATA-700072, FAX: 033-22360955

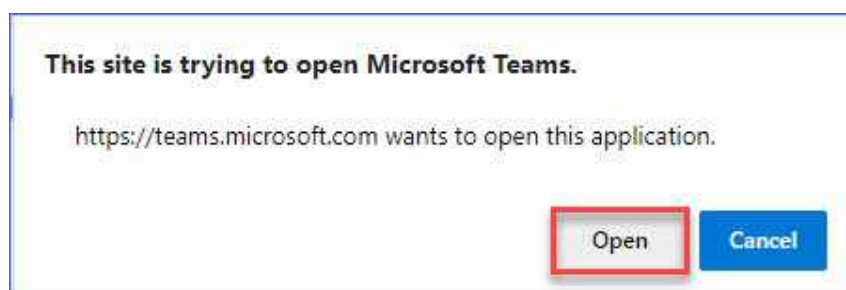
Joining Microsoft Teams Meeting by using the Email invite link

- ✓ Check your Email address for the meeting invitation link.



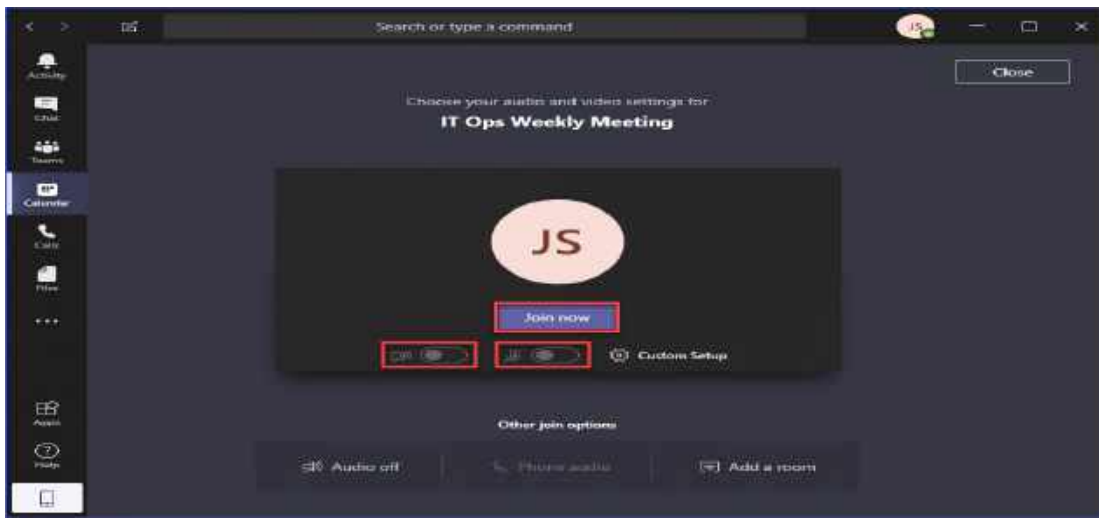
- ✓ Now all you need to do is to click the link that says **Join 170th OCC Meeting**.
- ✓ After clicking on the meeting join link, the link will open in the default browser taking you to the Microsoft Teams website. If the browser detects that you have the Microsoft Teams app installed on the computer, you will be prompted if you want to open the application as you can see below.

Then, click **Open** to allow the Microsoft Teams app to launch.



MS Teams website wants to launch the Teams app

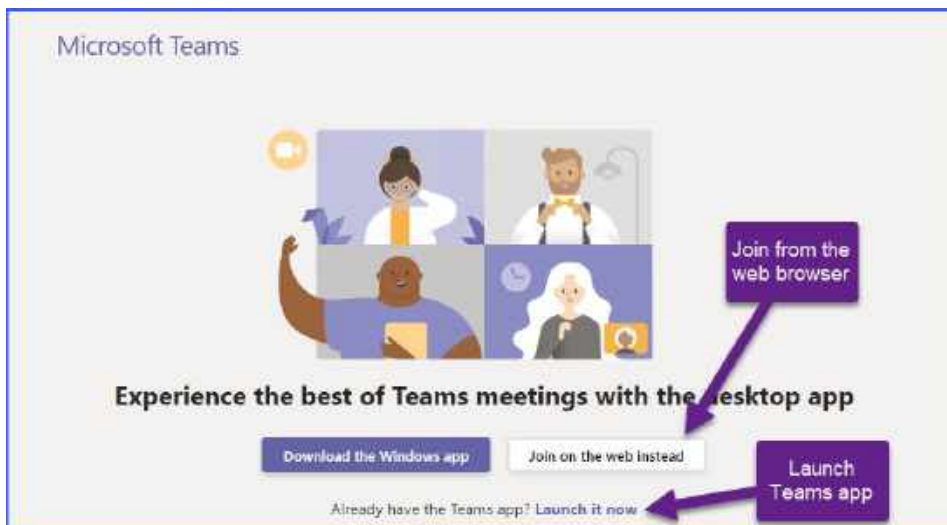
- ✓ Then you will be presented with some meeting controls. You must choose whether or not to turn on your computer's camera and microphone. Once you click on the **Join Now** button, you will be added to the current attendees of the Microsoft Teams meeting.



Choose your audio and video settings.

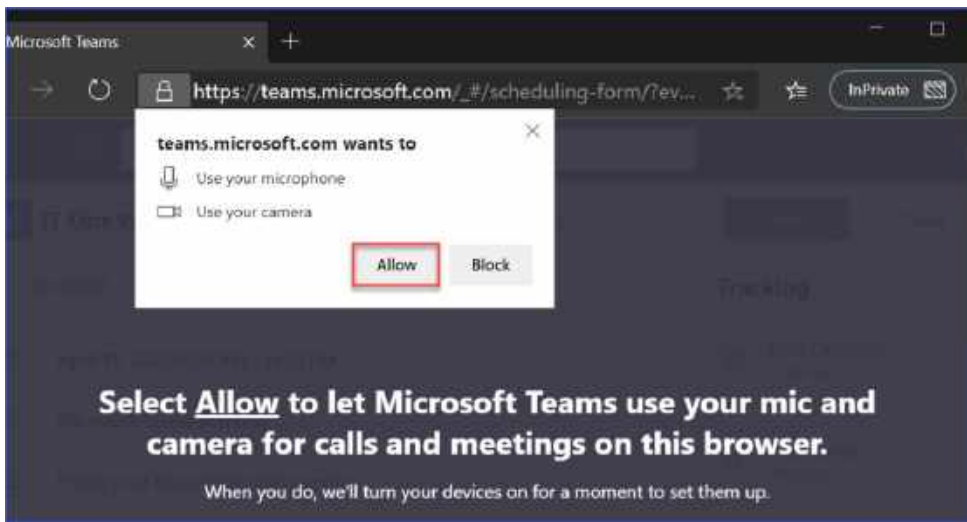
- ✓ If you don't have the Microsoft Teams app you will be directed to a page where you will be asked to choose an option whether to **Download the Windows app** or **Join on the Web instead**.

You would also have the option to open the meeting using the Teams app if the app is already installed.

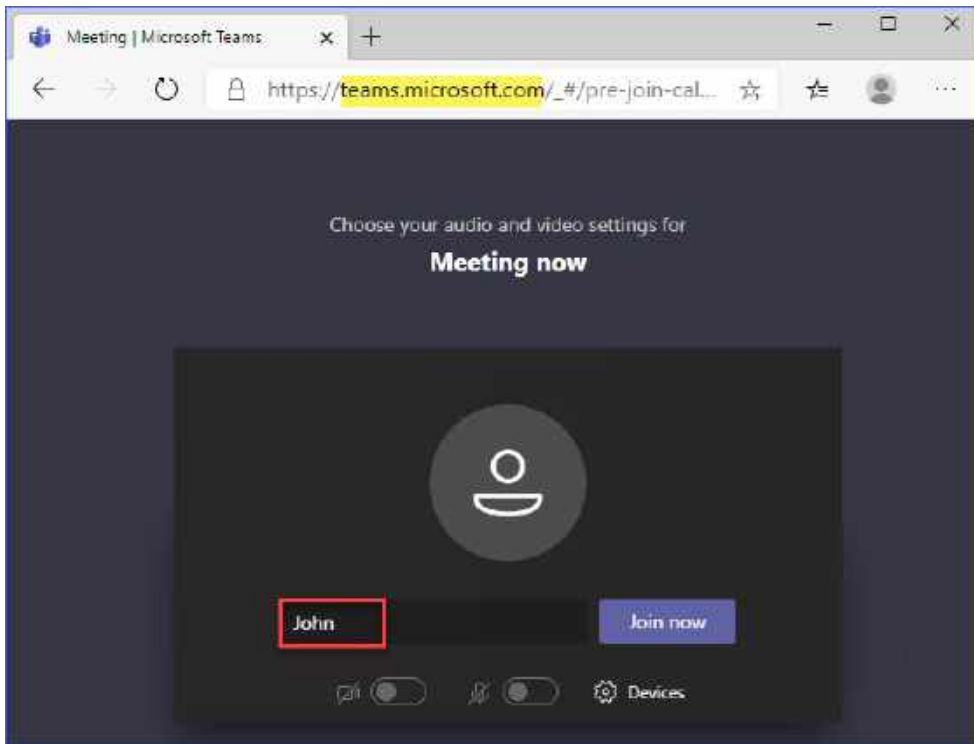


If you choose to join the Teams app to join the meeting using the Teams account that is currently logged in to your Teams app.

If you choose to join using the web browser instead, you will be prompted by your browser to allow the site access to your computer microphone and camera. Click on the allow button to use your camera and microphone for the Teams meeting.



After you allowed the Teams site access to your camera and microphone, you will be directed to the screen similar to the image shown below.



You must enter your name manually. You should enter your name, designation and organization name which will be shown up in the list of attendees.

Depending on organizer's settings, you may join the meeting right way or go to the lobby where people in the meeting can admit you.