



सत्यमेव जयते

भारत सरकार  
Government of India  
विद्युत मंत्रालय  
Ministry of Power  
पूर्वी क्षेत्रीय विद्युत समिति



**Eastern Regional Power Committee**  
14, गोल्फ क्लब रोड, टॉलीगंज, कोलकाता-700033  
14 Golf Club Road, Tollygunj, Kolkata-700033

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Web: [www.erpc.gov.in](http://www.erpc.gov.in)

No. ERPC/COM-I/CCM/2020-21/3993-4026

Date: 01.09.2020

To  
As per List Attached.

**Subject: Notice for convening 43<sup>rd</sup> Commercial Sub-committee meeting of ERPC.**

Sir,

Notice is hereby given that the **43<sup>rd</sup> Commercial Sub-committee** meeting of ERPC is scheduled to be held on **21<sup>st</sup> September, 2020 (Monday)** at **11.00 AM.** through online **Microsoft Teams** platform. Meeting link will be forwarded through e-mail subsequently.

The schedule to be followed for this meeting is as under:

- Last date of sending agenda points by the Constituents : 14.09.2020 17:00 Hrs  
(By post/e-mail at [eecom1.erpc@nic.in](mailto:eecom1.erpc@nic.in) or [mserpc-power@nic.in](mailto:mserpc-power@nic.in))
- Preparation & Posting of detailed agenda by ERPC Sectt. by date: 17.09.2020 17:00 Hrs
- Date of 43<sup>rd</sup> Commercial sub-Committee Meeting of ERPC : 21.09.2020 11:00 Hrs

ERPC Secretariat will upload the detailed agenda covering all items that it shall receive up to 17.09.2020. Beyond this, any request for including agenda items for discussion in the meeting shall not be entertained.

It is requested to kindly make it convenient to <sup>present in</sup> attend the meeting along with concerned finance personnel for resolution of key commercial issues.

Further, you are requested to enter the participant name, designation and organization name while joining the meeting. A description on how to attend meetings through Microsoft Teams is given at **Annexure-A** for ready reference.

Yours faithfully,

  
(S. Kejriwal)

Member Secretary (I/C)

## Distribution List-CC Members:

1. Director (Project), BSPTCL, Vidyut Bhavan, Bailey Road, Patna-800021.
2. Director (Project), SBPDCL, Vidyut Bhavan, Bailey Road, Patna-800021.
3. Chief Engineer (Commercial), BSPHCL, Vidyut Bhavan, Bailey Road, Patna-800021.
4. Executive Director (Comml.), DVC, Kolkata ( Fax: 033 2355 2129 )
5. Director (Project), JUSNL, Engineering Building, HEC, Dhurwa, Ranchi-834004.
6. Chief Engineer (C&R-JBVNL), JUVNL, Engineering Building, HEC, Dhurwa, Ranchi-834004.
7. Chief Engineer (C&R), JBVNL, Engineering Building, HEC, Dhurwa, Ranchi-834004.
8. Sr. General Manager (PP), GRIDCO, Bhubaneswar ( Fax : 0674 2547180 / 2547261 )
9. General Manager (R&T), OPTCL, Bhubaneswar (Fax: 0674 2542120)
10. Asst. General Manager (F&A), Finance Wing, OHPC, Bhubaneswar (Fax:0674 2542102)
11. Sr. General Manager (Finance), OPGC, Odisha (Fax: 06645 222225 )
12. Executive Director (RT), WBSEDCL, Kolkata (Fax: 033 2359 8398/2337 3002 )
13. Chief Engineer (Commercial), WBSETCL, Bidyut Bhavan, Block DJ, Sector-II, Bidhannagar, Kolkata-700091 ( 033-23591952)
14. Chief Engineer, SLDC, WBSETCL, Howrah (033 2688 6232)
15. General Manager (Commercial & Operations), WBPCL, Kolkata (Fax:23350582 / 23393286)
16. Chief Engineer (Trans), Deptt. Of Power, Govt. Of Sikkim, Gangtok,737201 (Fax:03592 228186)
17. Executive Director, ERLDC, Kolkata (Fax: 033 2423 5029).
18. Director (GM), CEA, New-Delhi (FAX: 011 2610 9750 )
19. General Manager (Comml.-ER), NTPC, Corporate Centre, New Delhi ( Fax : 011 24368417)
20. AGM (Comml.), ER – I HQ, NTPC Ltd., Loknayak Jaiprakash Bhawan, 2<sup>nd</sup> Floor, Dak Banglow Chowk, Fraser Road, Patna – 800001. (Fax : 0612-2230035 / 2224287, 2211807)
21. AGM (Comml.), ER – II HQ, NTPC Ltd., 3<sup>rd</sup>, 4<sup>th</sup> & 5<sup>th</sup> Floor, OLIC Building, Nayapalli, Bhubaneswar – 751012, (Fax : 0674-2394857)
22. Chief Engineer (Commercial), NHPC, Faridabad (Fax: 0129 2278358).
23. AGM(Comml.), ER-I, Powergrid, Patna ( Fax: 0612 2227630 )
24. AGM(Comml.), ER-II, Powergrid, Kolkata (Fax NO. 033 2357 2827)
25. AGM (Comml.)Powergrid, Odisha Projects, Sahid Nagar, Bhubaneswar – 751 007.
26. Vice President (Commercial), PTC, New Delhi (Fax: 011 4165 9504 )
27. GM (BD&PS), NVVN Ltd, Scope Complex, Core-3, 7th Floor, Lodhi Road, New Delhi-110003
28. General Manager (SO), CESC Ltd., Kolkata ( Fax : 033 2212 9871)
29. Vice-President (OPN-ER), Tata Power Co. Ltd., Jamshedpur (Fax :0657 2277298)
30. Head (Commercial), MPL, MA-5 Gogna Colony, P.O- Maithon Dam, Jharkhand-828207
31. Associate Vice President (CC), GMR Kamalganga Energy Ltd. (GKEL), Bhubaneswar
32. GM (Power Sales), JITPL, Plot-12, Local Shopping Complex, Sector B-1, Vasant Kunj, New Delhi-110070 (Fax:011 26121734)
33. President (Commercial), APNRL, Crescent Tower, 3rd Floor, Kolkata-700020,
34. GM, Teesta Urja Limited, 2nd Floor, Vijaya Building, 17, Barakhamba Road. New Delhi – 110001.

## Joining Microsoft Teams Meeting by using the Email invite link

- ✓ Check your Email address for the meeting invitation link.

### 43rd Commercial Sub-Committee Meeting ▷



alík <alíkpantha@gmail.com>  
to Lenin ▾

3:01 PM (0 minutes ago)

Please find the link for the 43rd CCM Meeting.

[Join 43rd CCM](#)

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Warmest Regards,

A. De

Assistant Director

Eastern Regional Power Committee (<http://erpc.gov.in/>)

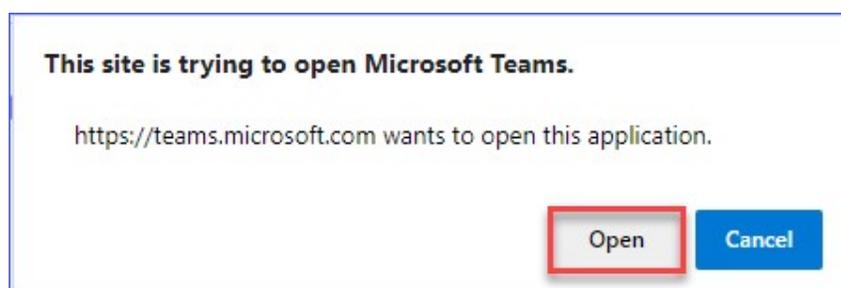
Ministry of Power, Govt. of India.

M: [9681932906](tel:9681932906)



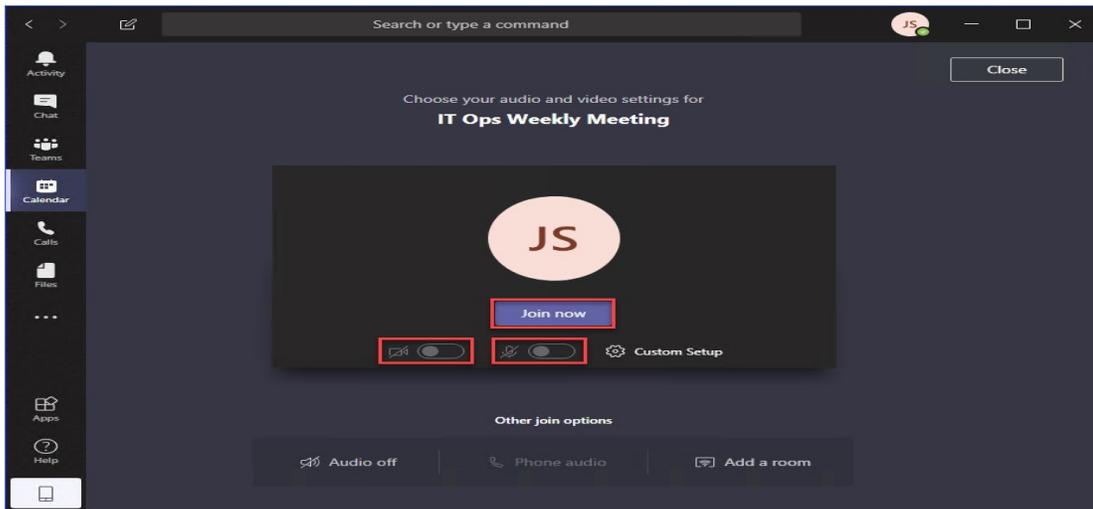
- ✓ Now all you need to do is to click the link that says **Join 43<sup>rd</sup> CCM**.
- ✓ After clicking on the meeting join link, the link will open in the default browser taking you to the Microsoft Teams website. If the browser detects that you have the Microsoft Teams app installed on the computer, you will be prompted if you want to open the application as you can see below.

Then, click **Open** to allow the Microsoft Teams app to launch.



MS Teams website wants to launch the Teams app

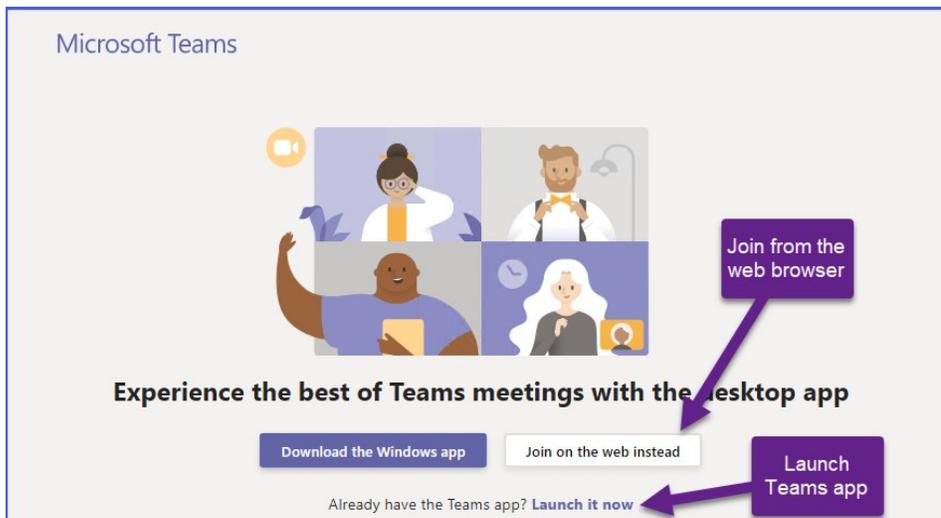
- ✓ Then you will be presented with some meeting controls. You must choose whether or not to turn on your computer's camera and microphone. Once you click on the **Join Now** button, you will be added to the current attendees of the Microsoft Teams meeting.



Choose your audio and video settings.

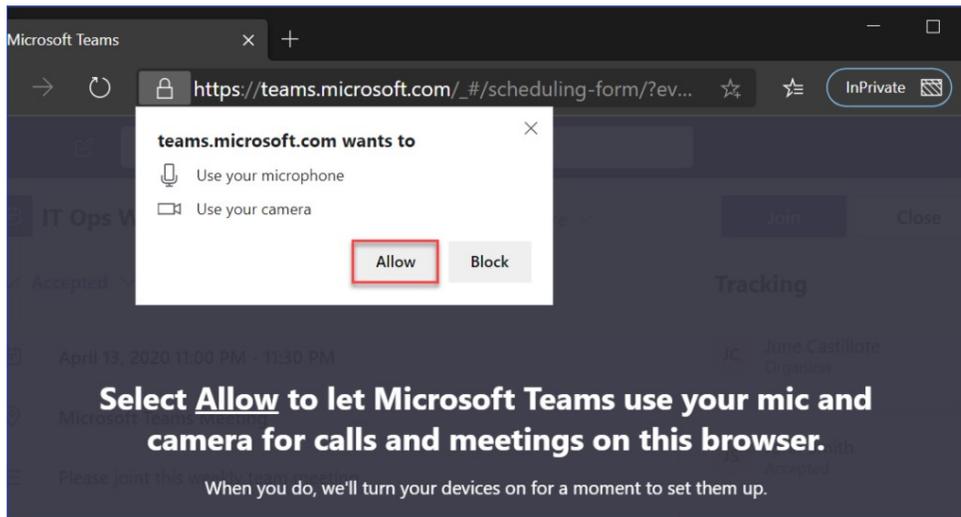
- ✓ If you don't have the Microsoft Teams app you will be directed to a page where you will be asked to choose an option whether to **Download the Windows app** or **Join on the Web instead**.

You would also have the option to open the meeting using the Teams app if the app is already installed.

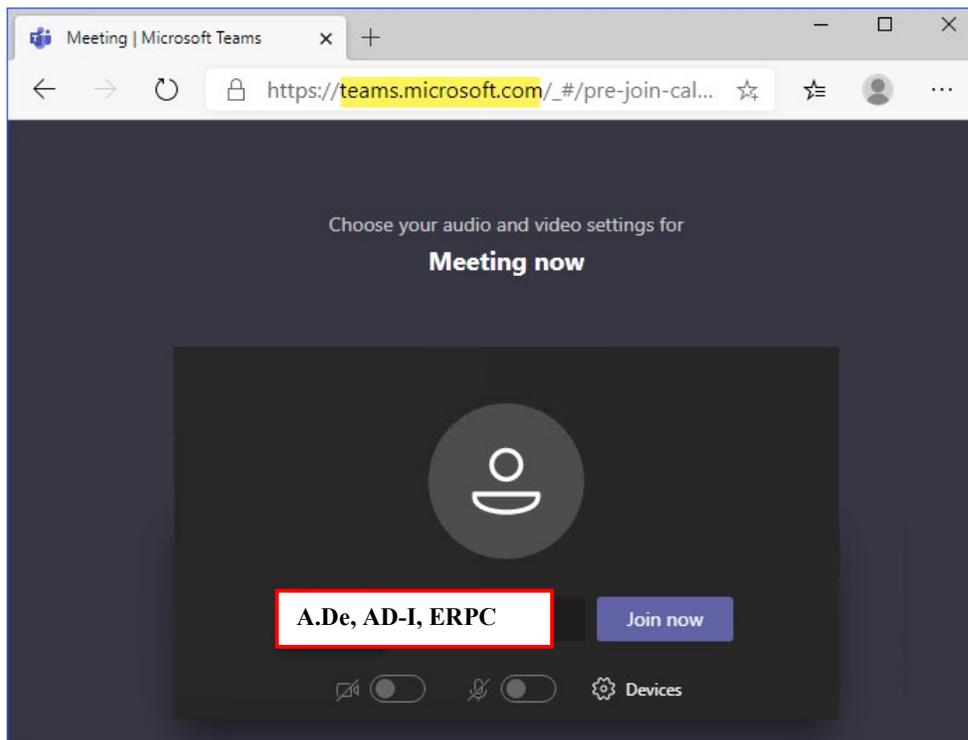


If you choose to join the Teams app to join the meeting using the Teams account that is currently logged in to your Teams app.

If you choose to join using the web browser instead, you will be prompted by your browser to allow the site access to your computer microphone and camera. Click on the allow button to use your camera and microphone for the Teams meeting.



After you allowed the Teams site access to your camera and microphone, you will be directed to the screen similar to the image shown below.



**You must enter your name manually. You should enter your name, designation and organization name which will be shown up in the list of attendees.**

Depending on organizer's settings, you may join the meeting right way or go to the lobby where people in the meeting can admit you.